澳 門 發 展 及 質 量 研 究 所
Instituto para o Desenvolvimento e Qualidade, Macau
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SERVICE REQUEST FORM

TEED–Thermal and Environmental Engineering Department
Environmental Monitoring Services

For IDQ use only
SR No.: IDQ-2026SR-_____
Obra No.: _____
Version: IDQ-Q-202601

Client:	P.O. No.(If applicable):
Address:	Tel:
E-Mail:	Fax:
Project name:	Contact person:

Price list item no.	Test items	Unit price	Quantity	Amount
5.1	Indoor Air Quality Measurement			
5.1.1	Temperature、Relative Humidity、Air Velocity、Carbon Dioxide (CO_2)、Carbon Monoxide (CO)、Respirable Suspended Particulates (PM_{10})、Total Volatile Organic Compounds (TVOC)、Ozone (O_3)、Formaldehyde (HCHO)、Nitrogen Dioxide (NO_2)、Radon (Rn)、Airborne Bacteria (Total 12 parameters. Measurement is reference to "HK Guidance Notes for the Management of IAQ in Offices and Public Places **(2003 version)**".)	$5,000.00		
5.1.2	Carbon Dioxide (CO_2)、Carbon Monoxide (CO)、Respirable Suspended Particulates (PM_{10})、Total Volatile Organic Compounds (TVOC)、Ozone (O_3)、Formaldehyde (HCHO) – 8 Hours、Nitrogen Dioxide (NO_2) – 8 hours、Radon (Rn)、Airborne Bacteria (Total 9 parameters. Measurement is reference to "HK Guidance Notes for the Management of IAQ in Offices and Public Places **(2019 version)**".)	$4,800.00		
5.1.4	Respirable Suspended Particulates (PM_{10})、Total Volatile Organic Compounds (TVOC)、Formaldehyde (HCHO)、Radon (Rn) (Total 4 parameters. Measurement is reference to "HK Guidance Notes for the Management of IAQ in Offices and Public Places")	$3,200.00		
5.1.6	Radon (Rn)、Formaldehyde (HCHO)、Benzene (C_6H_6)、Ammonia (NH_3)、Total Volatile Organic Compounds (TVOC) (Total 5 parameters. GB 50325-2010) *Please be reminded that both indoor and outdoor sampling points have to be considered.	$4,000.00		
5.1.7	Radon (Rn)、Formaldehyde (HCHO)、Ammonia (NH_3)、Benzene (C_6H_6)、Toluene (C_7H_8)、Xylene (C_8H_{10})、Total Volatile Organic Compounds (TVOC) (Total 7 parameters. GB 50325-2020) *Please be reminded that both indoor and outdoor sampling points have to be considered.	$4,800.00		
5.1.8	Respirable Suspended Particulates (PM_{10})	$600.00		
5.1.9	Total Volatile Organic Compounds (TVOC)	$1,200.00		
5.1.10	Formaldehyde (HCHO) (Measurement is reference to "HK Guidance Notes for the Management of IAQ in Offices and Public Places")	$1,000.00		
5.1.12	Radon (Rn)	$600.00		
5.1.15	Report expedited processing fee (The expedited processing must be specially arranged and agreed by IDQ in advance.)	100% of basic charge		
5.5	Non-office hour testing			
5.5.1	Mon-Thu 17:45-00:00; Fri 17:30-00:00 (Except holidays)	50% of basic charge		
5.5.2	Mon-Fri 00:00-09:00 (Except holidays)	100% of basic charge		
5.6	Saturday, Sunday, public holiday or government holiday (09:00-18:00)	50% of basic charge		
5.7	Saturday, Sunday, public holiday or government holiday (18:00-00:00)	100% of basic charge		
5.8	Saturday, Sunday, public holiday or government holiday (00:00-09:00)	150% of basic charge		
5.9	Labor holiday additional charge	200% of basic charge		
5.10	Attendance fee (applicable to the case which attended to the scene but the conditions are not available to test.)	$500.00		
5.11	Extra Report additional charge	$1,500.00		
For IDQ use only		Discount：	%	
		Total：	MOP	

Remark：	NOTE： ALL SERVICES ARE SUBJECT TO THE TERMS AND CONDITIONS OF THE PRICE LIST AND REMARKS (5.1). THE TEST METHOD PLEASE REFER TO THE DETAILS OF ANALYSIS REQUEST FORM.

For IDQ use only	AD contact person:	☐*Cannot provide the related service*
	Contact person:	

**By signing this SRF, you are aware of and agree to comply with the conditions of service and corresponding remarks in the " IDQ Service Price List" and are bound by them.

Client's acceptance: Signature & company stamp: Date:	Received by: Date:	*Approved by:* *Date:*	Confirmed by: Date:

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Analysis Request form TEED–Thermal and Environmental Engineering Department Environmental Monitoring Services	For IDQ use only SR No.: IDQ-2026SR-_____ Obra No.: _____ Version: IDQ-Q-202601

Remark：

**The Analysis Request form must be submitted together with the SRF. Please refer to the above table for the testing basis of test items.

Client's acceptance: Signature & company stamp: Date:	*Approved by:* *Date:*