



**Remark:**

**Item 6.2.1 Infrared Thermography Inspection**

1. According to the Client's requirement, infrared thermography inspection will be conducted based on the quantity and inspection drawing provided by the Client. The total inspection day will be further discuss with the Client and mainly depends on the actual situation onsite.
2. The Client should apply for the inspection through telephone or fax to the institute 7 days in advance.
3. After the submittal of the service Request form, the Institute will communicate with the Client and propose the testing schedule.
4. One engineer on behalf of the institute will be assigned for the infrared thermography inspection according to the onsite condition.
5. Onsite walk through survey should be arranged before the inspection, and communicate with the Client and propose the testing schedule.
6. The Client should arrange the pass for the entry and exit of our staff before the inspection, in order to smooth the whole process.
7. Client is required to provide safety access and working platform to our engineer, in order to provide the inspection service.
8. If the Client fails to provide the site for the inspection, the admission fee will also be charged if our staff already arrived onsite.
9. In General, test report will be issued based on the testing result, with the corresponding figure and picture to describe the situation, and the test report will be issued within 15 working days after completion of all the test.
10. The measurement result only represent the condition during the inspection.
11. If the test result fails to comply with the testing standard/criteria, the service request form should be applied again and additional fee for additional test/re-test.
12. The institute will issue the invoice before issuing the test report. The Client should settle the invoice before getting the formal report.
13. The Client should inform the institute 7 working days in advance, for the confirmation of testing service. If the Client do not cooperate with the institute for the testing issue, the institute have the right to cancel the test unilaterally.
14. In any postponement, or the cannot performed of partially/ totally service, which is due to factor beyond the control of IDQ, for instance, directly or indirectly caused by any failure of the Client to comply with its obligations hereunder or any force majeure, IDQ shall not hold any responsibility.
15. IDQ will confirm the test method with the Client, the anylsis basis please refer to the anylsis request form.

**Remark:**

**Item 6.2.2 Illuminance Measurement**

1. According to the information provided by the Client, illuminance measurement is required and the measurement result will be recorded.
2. After the submittal of the service Request form, the Institute will communicate with the Client and propose the testing schedule.
3. The Client should apply for the measurement through telephone or fax to the institute 7 days in advance.
4. If the Client fails to provide the site for the measurement, the admission fee will also be charged if our staff already arrived onsite.
5. If the onsite condition is not suitable for the lux measurement or affect the test result, such as adverse weather, external light source or man-made influence, the institute have the right to terminate the test, and the service fee will be charged in proportion.
6. The Client should arrange the entry and exit of our staff for the measurement, and provide sufficient space for the setup of monitoring equipment. Moreover, shop drawing should be provided for verification.
7. For the outdoor measurement, it is necessary for the Client to apply the license for “closed the street” and “guidance by police”, or the control of outdoor lighting source, in order to ensure the safety during the measurement. Moreover, shop drawing should be provided for verification.
8. In General, test report showing the lux level will be issued based on the test result, and the test report will be issued within 14 days after completion of all the test.
9. The measurement result only represent the condition during the measurement.
10. If the test result fails to comply with the testing standard/criteria, the service request form should be applied again and additional fee for additional test/re-test.
11. The institute will issue the invoice before issuing the test report. The Client should settle the invoice before getting the formal report.
12. In any postponement, or the cannot performed of partially/ totally service, which is due to factor beyond the control of IDQ, for instance, directly or indirectly caused by any failure of the Client to comply with its obligations hereunder or any force majeure, IDQ shall not hold any responsibility.
13. IDQ will confirm the test method with the Client, the anylsis basis please refer to the anylsis request form.

**Remark:**

**Item 6.2.3 luminance Measurement**

1. According to the information provided by the Client, luminance measurement is required and the measurement result will be recorded.
2. After the submittal of the service Request form, the Institute will communicate with the Client and propose the testing schedule.
3. The Client should apply for the measurement through telephone or fax to the institute 7 days in advance.
4. If the Client fails to provide the site for the measurement, the admission fee will also be charged if our staff already arrived onsite.
5. If the onsite condition is not suitable for the lux measurement or affect the test result, such as adverse weather, external light source or man-made influence, the institute have the right to terminate the test, and the service fee will be charged in proportion.
6. The Client should arrange the entry and exit of our staff for the measurement, and provide sufficient space for the setup of monitoring equipment. Moreover, shop drawing should be provided for verification.
7. For the outdoor measurement, it is necessary for the Client to apply the license for “closed the street” and “guidance by police”, or the control of outdoor lighting source, in order to ensure the safety during the measurement. Moreover, shop drawing should be provided for verification.
8. In General, test report showing the lux level will be issued based on the test result, and the test report will be issued within 14 days after completion of all the test.
9. The measurement result only represent the condition during the measurement.
10. If the test result fails to comply with the testing standard/criteria, the service request form should be applied again and additional fee for additional test/re-test.
11. The institute will issue the invoice before issuing the test report. The Client should settle the invoice before getting the formal report.
12. In any postponement, or the cannot performed of partially/ totally service, which is due to factor beyond the control of IDQ, for instance, directly or indirectly caused by any failure of the Client to comply with its obligations hereunder or any force majeure, IDQ shall not hold any responsibility.
13. IDQ will confirm the test method with the Client, the anylsis basis please refer to the anylsis request form.

**Remark:**

**Item 6.2.4 Electromagnetic Field Test**

1. According to Client's requirement, electromagnetic wave around the facility is required to be monitored, in order to check the surrounding electric and magnetic field. Since the related international standard (ICNIRP) does not specify the duration for the measurement, and local we are using 50Hz AC for the electrical supply system, therefore, the measurement will be referenced to the Taiwan standard (NIEA P202.91C) issued by the institute of environmental inspection of environmental Protection Agency, regarding the monitoring method for the ultralow frequency electrical and magnetic field in the environment.
2. After the submittal of the service Request form, the Institute will communicate with the Client and propose the testing schedule.
3. The Client should apply for the measurement through telephone or fax to the institute 10 days in advance.
4. For the outdoor measurement, the Client should arrange the license for setting up the equipment in the outdoor environment and make sure the safety of the equipment and out of disturbance.
5. Onsite walk through survey should be arranged before the measurement, and communicate with the Client and propose the testing schedule.
6. The Client should provide sufficient space for the setup of monitoring equipment.
7. The Client should arrange the pass for the entry and exit of our staff for the measurement if necessary.
8. Client is required to provide safety access and working platform to our engineer, in order to provide the inspection service.
9. During the measurement, the facility should be operation under normal conditions.
10. Please be reminded that some of the space in the outdoor environment will be occupied by the equipment for continuous monitoring.
11. If the Client fails to provide the site for the measurement, the admission fee will also be charged if our staff already arrived onsite.
12. The measurement result recorded will be compared with the corresponding guidelines, and the test report will be issued.
13. In General, the test report will be issued within 15 working days after completion of all the test.
14. The test report will compare and analysis the measurement result with the international guideline (ICNIRP).
15. The measurement result only represent the condition during the measurement.



16. If the test result fails to comply with the testing standard/criteria, the service request form should be applied again and additional fee for additional test/re-test.
17. The Client should inform the institute 7 working days in advance, for the confirmation of testing service. If the Client does not cooperate with the institute for the testing issue, the institute have the right to cancel the test unilaterally.
18. The institute will issue the invoice before issuing the test report. The Client should settle the invoice before getting the formal report.
19. In any postponement, or the cannot performed of partially/ totally service, which is due to factor beyond the control of IDQ, for instance, directly or indirectly caused by any failure of the Client to comply with its obligations hereunder or any force majeure, IDQ shall not hold any responsibility.
20. IDQ will confirm the test method with the Client, the anylsis basis please refer to the anylsis request form.