**Remark:**

**Item 5.4 Environmental Air Monitoring**

1. Environmental air will be monitored according to Client's information.
2. The Institute will communicate with the Client and propose the testing schedule, and the sampling location will be confirmed onsite with the Client.
3. In order to smooth the sampling process, Client should provide stable electrical supply for the equipment onsite.
4. During the test, the Client should provide sufficient space for the setup of monitoring equipment, and ensure the safety of all institute's equipment and away from any disturbance.
5. The Client should arrange the entry and exit of our staff for the measurement.
6. In General, the noise measurement report will be issued within 10 working days after completion of all the test.
7. The institute will only provide the measurement result to Client for their reference, without providing any analysis and comparison.
8. The measurement result only represent the condition during the monitoring.
9. If the test result fails to comply with the testing standard/criteria, the service request form should be applied again for additional test/re-test.
10. If the Client requests cancellation of the relevant service after settlement of the testing fee, the test fee paid will not be refunded.
11. The institute will issue the invoice before issuing the test report. The Client should settle the invoice before getting the formal report.
12. If the Client considers it necessary to insure for its assets or a third party, it shall be insured by self.
13. In any breakdown, damage, loss, harm or any indemnity arising out of them during the period of providing technical services, which is not caused by the service providing, IDQ shall not hold any responsibility.
14. The Client will be responsible for any tax, insurance against all risks of damage to Client's and third parties' property.
15. When severe weather conditions (such as thunderstorm warnings, typhoon signal etc.) occur, IDQ may re-coordinate the sampling date with the Client, and the date of issuing report will also be postponed without holding any responsibility.
16. In any loss, omission from or any indemnity arising out of them, which is not caused by the professional negligence or misconduct of our staff, IDQ shall not hold any responsibility.

17. In any loss, fault in service provision, postponement or any indemnity arising out of them, which is directly or indirectly caused by the Client's failure to partially/ totally comply with its obligations hereunder or any force majeure, IDQ shall not hold any responsibility.
18. After the confirmation of measurement with the Client, the Client should inform the institute by email or letter 1 working day in advance for any cancellation of measurement. If the Client fails to do so or unable to provide the site for measurement while IDQ staffs have already arrived onsite, the admission fee will be charged per time.(According item 5.10 to be charged.)